

RED **HOT** SPECIALS

While
stock
lasts



Only
\$ 265

Our **'First Special'** is a fully welded bookcase 1200mm high x 910mm wide x 430mm wide fitted with either 2 plain shelves or 2 T-Glide rail assemblies for **\$265**.

This is a great buy for a small system or where a full height unit just won't go, also ideal for additional work surface.

The unit is made locally ensuring its quality and robustness, powder coated in Silver Grey to ensure that it will blend into any surrounding

Our **'Second Special'** is just right for this time of the year.

All the tools you need to successfully archive your files.

Archive Package Includes:

10 x Standard Archive Boxes
2 x Boxes of 50 Archifix
(for those records in Level Arch Files)
100 x Self Sealing Bags

HAPPY ARCHIVING



Only
\$ 100

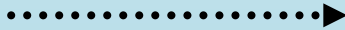
LAST BUT NOT LEAST

USER SEMINAR

Would you be interested in attending a seminar?

We are looking at running a seminar to cover the needs and requests from some of our customers. To this end, we would be interested in hearing from you.

The seminar aims to cover topics that are currently in Hot demand, if you are interested, please visit our website to answer the following survey.



Possible Topics	
Change Management	<input type="checkbox"/>
Business Analysis	<input type="checkbox"/>
Business Processes	<input type="checkbox"/>
Implementing a EDRMS	<input type="checkbox"/>
Creating a File Plan	<input type="checkbox"/>
Records Management Fundamentals	<input type="checkbox"/>
Outsourcing	<input type="checkbox"/>
RM & Best Practice	<input type="checkbox"/>
How to best utilise time & Space	<input type="checkbox"/>
Digitising your records	<input type="checkbox"/>
Scanning & Workflow	<input type="checkbox"/>
Archiving & Retention	<input type="checkbox"/>
Other	
Possible Times	
August	<input type="checkbox"/>
September	<input type="checkbox"/>
October	<input type="checkbox"/>
1 Day Seminar	<input type="checkbox"/>
2 Day Seminar	<input type="checkbox"/>

Filing Ditties

"At any given time, between 3 and 5 percent of an organisation's files are lost or misplaced. The average cost of recreating a document is \$180. Annual loses for a Fortune 1000 company with one million files is \$5 million dollars" (Survey reported in Information Week).

Life gets easier

So simple to order, just visit us on www.aosys.com.au or call 1300 657 447 or fax 1300 305 395.

We look forward to hearing from you.

Did You Know...

- It takes about 345 squirts from a cow's udder to equal one gallon of milk.
- The white part of an egg is called glair.
- Ears of corn always have an even number of rows.
- There are more than 7,000 varieties of apples grown throughout the world. Apples are also members of the rose family.



FEEDBACK

Your comments are important to us and will be published in coming editions of **HotInfo**.

Please email: sales@aosys.com.au